

# AGENDA

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**Meeting:** Licensing Committee

**Place:** Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Monday 16 September 2024

**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Lisa Pullin of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email [lisa.pullin@wiltshire.gov.uk](mailto:lisa.pullin@wiltshire.gov.uk)

Press enquiries to Communications on direct lines 01225 713114/7131 15.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership

Cllr Peter Hutton (Chairman)

Cllr Allison Bucknell (Vice-Chairman)

Cllr Steve Bucknell

Cllr Trevor Carbin

Cllr Daniel Cave

Cllr Sam Charleston

Cllr Kevin Daley

Cllr Andrew Davis

Cllr Ruth Hopkinson

Cllr Jerry Kunkler

Cllr Tim Trimble

Cllr Robert Yuill

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## Substitutes:

Cllr David Bowler

Cllr Jacqui Lay

Cllr Dr Brian Mathew MP

Cllr Charles McGrath

Cllr Stewart Palmen

Cllr Nic Puntis

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## **Recording and Broadcasting Information**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

1 **Apologies and Substitutions**

To receive any apologies and to note details of any substitutions.

2 **Minutes** (*Pages 7 - 16*)

To confirm and sign the minutes of the meeting held on 17 June 2024 (copy attached).

3 **Chairman's Announcements**

To note any announcements from the Chairman.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Monday 9 September 2024** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Wednesday 11 September 2024**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Licensing Appeals Update**

To receive an update on any appeals lodged against Licensing Sub Committee decisions.

7 **Minutes of the Licensing Sub Committees** (*Pages 17 - 26*)

To receive and sign the minutes of the following Licensing Sub Committee:

**Southern Area Licensing Sub Committee**

28.05.2024 Application for a Variation of a Premises Licence - The Avon Brewery, Castle Street, Salisbury

8 **Safer Streets Fund Initiative Update**

Stephen Melville (Safer Streets Co-Ordinator) from the Office of the Police and Crime Commissioner will be attending the meeting to give an update on the Safer Streets Fund initiative.

9 **Police Licensing Officers Overview/Update**

The Committee will receive an overview/update of the work of the Police Licensing Officers (Richard Tottle and Alistair Day).

10 **Update from Passenger Transport Team**

Jason Beattie (SEND and Passenger Assistant Manager)/Sebastian Williams (Review & Best Practice Officer) will give an update on behalf of the Passenger Transport Team at the meeting.

11 **Update from the Taxi Licensing Team** (*Pages 27 - 32*)

Tom Ince (Principal Compliance Officer) has prepared the attached update on behalf of the Taxi Licensing Team as of August 2024. Danial Farr/Laurie Anderson (Compliance Officers) will give an overview of the update to the Committee at the meeting.

12 **Update from the Public Protection Licensing Team** (*Pages 33 - 36*)

Claire Francis (Public Protection Manager – Community Protection) has prepared the attached update on behalf of the Public Protection Licensing Team and will give an overview at the meeting.

13 **Gambling Statement of Principles 2025-2027** (*Pages 37 - 104*)

The report of Claire Francis (Public Protection Manager – Community Protection) asks the Committee to note the results of the consultation undertaken and proposed amendments to the Council's draft Gambling Statement of Principles and commends it for approval by Full Council on 15 October 2024.

14 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

2 December 2024

17 March 2025.

15 **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.